

NORTH HERTFORDSHIRE DISTRICT COUNCIL



29 October 2021

Our Ref Cabinet Panel on Community/08.11.21
Contact. Committee Services
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To: Members of the Committee: Councillor Judi Billing (Joint Chair), Councillor Sam Collins (Joint Chair), Councillor Daniel Allen, Councillor Ruth Brown, Councillor Sarah Dingley, Councillor Jean Green, Councillor Tony Hunter, Councillor Mandi Tandi and Councillor Kay Tart

**NOTICE IS HEREBY GIVEN OF A
MEETING OF THE CABINET PANEL ON COMMUNITY**

to be held as a

VIRTUAL MEETING

On

MONDAY, 8TH NOVEMBER, 2021 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item	Page
<p>1. APOLOGIES FOR ABSENCE Members are required to notify any substitutions by midday on the day of the meeting.</p> <p>Late substitutions will not be accepted and Members attending as a substitute without having given due notice will not be able to take part in the meeting.</p>	
<p>2. CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.</p>	
<p>3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chair will decide whether any item(s) raised will be considered.</p>	
<p>4. PUBLIC PARTICIPATION To receive any petitions, comments and questions from the public including:</p> <ol style="list-style-type: none">1. Knebworth Parish Council2. Kimpton Parish Council3. Ashwell Parish Council	
<p>5. INFORMATION NOTE AND GROUP DISCUSSION INFORMATION NOTE OF THE SERVICE DIRECTOR COMMERCIAL</p> <p>To consider the Information Note entitled 'The Future of our Centres'.</p>	<p>(Pages 5 - 6)</p>
<p>6. MEMBERS' DISCUSSION The Chair to lead a Members' discussion on potential actions arising from the Group Discussion.</p>	

7. ACTIONS ARISING AND WORK PROGRAMME

To record any actions arising from the Group Discussion for inclusion in the Panel's Work Programme for 2021/22.

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CABINET PANEL ON COMMUNITY ENGAGEMENT
8/11/2021

***PART 1 – PUBLIC DOCUMENT**

TITLE OF INFORMATION NOTE: The Future of our Centres

INFORMATION NOTE OF THE SERVICE DIRECTOR COMMERCIAL

EXECUTIVE MEMBER FOR COMMUNITY ENGAGEMENT

PRIORITY: BE A MORE WELCOMING AND INCLUSIVE COUNCIL AND ENABLE AN ENTERPRISING AND CO-OPERATIVE ECONOMY

1. SUMMARY

1.1 This note highlights proposed items scheduled in the work programme for the Cabinet Panel on Community Engagement and Co-operative Development for 2020/21 following the initial meeting. As at Appendix A, the Work Programme/Action Tracker allow the scene to be set for evaluation and the agreement of topics for 2020/21. This allows the Cabinet Panel to set a work programme which enables open discussion that may lead to recommendations to Cabinet /the relevant Executive Members or Service Director, regarding actions that they believe that the Council should be taking to address community engagement and Co-operative Development.

2. STEPS TO DATE

2.1 . There are no steps to date.

3. INFORMATION TO NOTE

3.1 This Cabinet Panel aims to provide the opportunity for certain Parish Councils to share the challenges faced during the pandemic, as well as their action plans for rebuilding and improving their local economic development. Representatives will use examples of businesses within their Parish that have adapted and changed their business model because of the everchanging economic environment. Representatives from the BID (Hitchin and Letchworth) as well as Royston First will also be present to contribute to the wider conversation of what does the future of our centres look like as we move into a post-pandemic world.

3.2 The panel will be receiving presentations from:
Knebworth Parish Council
Ashwell Parish Council
Kimpton Parish Council

3.3 Attendance from external bodies and members of the public is actively encouraged.

3.4 This is a non-decision-making advisory body and therefore this or any notes/reports to the Panel do not include a recommendation on a key Executive decision and have not been referred to in the Forward Plan. However, recommendations for action from the Panel for consideration by Cabinet may do so. This will therefore need to be borne in mind for any recommendations of the Panel

4. NEXT STEPS

4.1 Other topics for consideration and inclusion in the Panel's work programme will be considered at each meeting. When considering additional topics, their risk assessment and prioritisation will ensure that the most appropriate items are taken forward to the work programme

5. APPENDICES

None

6. CONTACT OFFICERS

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7. BACKGROUND PAPERS

7.1 None